

RSGB AGM - Harrogate 2022

9:30 9/11/2022

Name	Post
James Gibson (JG)	RSGB/Director RSGBi
Philippa Young (PY)	RSGB/Director/Chair
Sandra Agbabiaka (SA)	RSGB/Director/Secretary
Jackie Bratley (JB)	RSGB/Director RSGBi
Bill Smith (BS)	RSGB/Director
Matt Staton (MS)	RSGB/Director
Richard Hall (RH)	RSGB/Director

Attendance register

Richard Hall	RSGB/Director/Trustee
Matt Staton	RSGB/Director
Sam Merison	RSGB/Director
Nick Cowling	Somerset CC
Dan Campsall	Agilysis
June Howlett	Bucks Council
Jayne Ward	City of York
Liz Brooker	LB Lewisham
Will Cubbin	SERP/Essex CC
Emma Tugnell-Smith	SSRP
Neil Worth	GEM Motoring Assist
Sonya Hurt	The Road Safety Trust
Rhian Hughes	Wirral Council
Graeme Beattie	East Sussex County Council
Keith Baldock	Brighton & Hove
Karen Delaney	Safer Roads GM
Louise Palomino	The Road Safety Trust
Ian Edwards	NVC
Cheryl Evans	West Berkshire Council
Joanne Bassett	West Berkshire Council
Sarah Collins	Cheshire West Council
M A Burrows	St Helens MBC
Fatima Ahmed	LB Hounslow

1. Minutes of last AGM & Matters arising–

The minutes were agreed and received as accurate. Actions carried forward.

Cycle Standards Review to be carried forward

2. Welcome - Philippa Young

- Board have developed a RSGB 5 year Business Plan and also looking at governance and how to possibly restructure the board in order to have resilience and attract more participants/volunteers.
- Safety Performance Indicators (SPI) have featured in work with Agilysis and will be fundamental to new Road Safety Framework which will hopefully be published next year.
- Issues around funding however outlook for going forward appears to be positive Funding remains a concern for many teams. Equally RSGB have managed financial challenges by taking a prudent approach and seeking to secure grant funding and other income in a timely manner.
- Alan Kennedy (AK) retired last year and James Gibson was appointed to the Executive Director role.
- June Howlett after many years left and was replaced by Sandra Agbabiaka (Company Secretary).
- Vicky Harvey seconded to DfT and Sam Merison has been appointed as Vice Chair. PY will continue as Chair for another year With Sam then taking over the Chair role in Nov 2023.
- Matt Staton is leaving his post as Director of Research and Will Cubbin has been appointed to this role.
- Sonya Hurt stepped down from the Academy Director role following a move to become CEO of The Road Safety Trust. Rhian Hughes has been appointed as Academy Director.
- Bill Smith is also welcomed in the role of Director of Comms, a role which began in December 2021.

3. James Gibson - update

- JG grateful for support received from AK which has helped JG to hit the ground running so to speak.
- First major task has been to renew the Business Plan relevant to the next 5 years with 6 key aspects to focus on: Structure & Governance - Income Generation - Membership Benefits - Academy function - Partnerships - Communication.
- Keen to support membership and regional network through new things like seminars in 2023 covering topics for CPD.
- Follow up all business opportunities to ultimately benefit organisation and members. . For example, German Jordanian contact re-established which allowed us to showcase what has been achieved in the UK.
- Update on the Academy - 17 courses provided with near to 200 learners participating. Most courses online though face-to-face in person learning has been offered where numbers make this viable.
- 4 new courses developed - 2 aimed at older road users – 'Ageing Driver Course' developed for ADIs (this has DVSA status). and 'Introduction to the needs of Older

Road Users' (RS practitioner course) covering drivers and also cyclists and pedestrians.

- Other new course developments – 'Speed Enforcement & Signage' this is in conjunction with RSS and 'Introduction to Stats'. All information updated on the Academy website.
- Apprenticeship scheme level 3 – road safety elements linked to 'Foundation Course'. Authorities and others will find it easier to access this via the Crown Commercial Services Dynamic Market Place.

4. Bill Smith - Comms

- Post vacant since 2020 so a good bit to pick up on and update.
- Since Jan 2022 a lot has happened, smart motorways, changes to The Highway Code e-scooters etc. – as such there was a need to update RSGB position statements.
- Resources section of the website is next on the list for updating.
- Visitors to website up by 5 %
- 19% increase to number of Newsfeed subscribers.
- Between Jan and September - 20 relevant RSGB news items published
- RSGB Twitter and Facebook followers continue to grow.
- LinkedIn steadily growing now 630 contacts
- RSKC - 20% increase in visitors

5. Matt Staton - Research

- Successful arrangement for Agilysis to run Joining the Dots conference for RSGB again in 2022 as a hybrid event. By doing so this allows a wider participation and provides benefits for RSGB.
- Date and venue confirmed for JTD 2023: 1st March at The Studio, Birmingham. Will also be held as a hybrid event following the success of this format in 2022. A draft schedule has been compiled and speakers are currently in the process of being confirmed.
- Safety Performance Indicators (SPI) workshop had wide participation and the report is about to be published.

National consultations or calls for evidence have been submitted to DfT regarding motorcycle helmet regulations and driving licensing review.

6. Richard Hall – Finance Charity

- 2021/22 - COVID had a financial impact and income from courses reduced significantly
- Due to the ongoing pandemic the budget for 2021/22 was conservative. Consequently through careful management RSGB was able to come through with the finances in relatively good shape.
- End of year accounts will be available in the members areas as soon as they have been signed off.
- Profit & Loss account - Total income for the year - £423,524. This included the £277,000 in DfT grants, £68,000 in deferred grants (DfT) and £76,000 in membership fees.
- Cost of sales total of £137,000 and in all a gross profit of £286,154.

- Expenses for the year came to £181,000 (employee costs plus web hosting & maintenance costs included) giving a net operating income of £105,00.
- However RSGB is very reliant on the grant and therefore there is a need to look at how we can move away from this dependency.

7. Jackie Bratley - Finance (RSGB International)

- JB echoes most of what RH has mentioned. Again full report will be available once signed off.
- Encouraging to see that the 2021/22 financial year ended positively.
- The Academy needs to continue to invest in development to encourage future growth
- The RSGB loan(Charity) this refers to money credited into the RSGB Charity account in error therefore amounts will be credited back to RSGB (International) before a gifted donation is confirmed back to the charity.
- Total income for the year was - £36,621 mainly from Academy courses with cost of sales - £23,245 - overall gross profit of £13,345.
- Expenses for the year came to £2,784 - main areas being accountant fees, bank charges, insurances and subscriptions which gave a net operating income of £10,591.
- Q2 was down on last year's figures for Q1 & Q2, however numbers for courses are on the uptake meaning Q3 & Q4 income has become more stable and positive going forward

Meeting finished 10:30 before the start of NRSC 2022.