

Bikeability Quality Assurance

Working Pattern: 37 hrs per week – Monday - Friday

Location: Bilsthorpe, Nottinghamshire NG22

Via is currently looking for a Bikeability Quality Assurance to join our Safer Highways Team based at our Head Office in Bilsthorpe, Nottinghamshire.

You will support and deliver Bikeability services to train, mentor and supervise frontline staff and ensure National Standards are maintained.

The Job

Key areas of responsibility will include: -

- Lead in maintaining high quality standards in line with National Standards and Grant Agreement with Active Travel England (ATE) and assisting with the renewal of the annual Internal Quality Assurance (IQA) programme.
- Providing mentoring support to all existing and new instructors, including a minimum 1 observation visit of each instructor per year and identifying development needs.
- Conduct Post Course Assessment observations and be responsible for ensuring their completion with the Recognised Delivery Centre and any preparation required.
- Maintain assessment and training records for IQA purposes in line with GDPR compliance.
- Assist Health & Safety team investigations on site to ensure training meets the statutory standards, including Safeguarding, and taking corrective action to address any issues.
- Support the development of new resources and projects delivered to customers to reduce road casualties and expand the Bikeability service.
- Deliver Bikeability levels and modules regularly and lead in CPD practical training events for instructors.
- Support the development of holiday activities, SEND, Family and adult training.

The Person

Mainly you will be excited to be a vital part of our Safer Highways Team, but there are just a few other things we'd like from you: -

- Significant experience as a qualified Bikeability instructor and sufficient experience undertaking Observation of Performance commensurate with Bikeability standards. (Evidence required).
- Coaching or teaching experience with the ability to identify development needs and encourage improvement.
- Good IT skills with the ability to use Microsoft Office. Experience of using a database to maintain staff information in accordance with GDPR.

- Good communication and literacy skills required when responding to colleagues, clients and partners
- An understanding of Safeguarding issues in relation to working with children and vulnerable adults.
- An enhanced DBS certificate is essential in order to work with children and vulnerable adults.
- Full UK Driving Licence.
- Own cycle required for use in all sessions.

About Via

Based in Nottinghamshire, with a multi-skilled local workforce and a range of highly trained staff at a few different locations throughout the county. Via East Midlands provides sustainable highways services for Nottinghamshire and across the wider East Midlands region.

Our roles include highway maintenance, electrical works, mechanics, construction, forestry, road safety, civil engineering and much more. We combine a public-sector service ethos with a strong commercial focus, and we are passionate about innovation and creating and delivering sustainable solutions safely across Nottinghamshire and the wider East Midlands.

Via is a great place to work if you value work-life balance and we are committed to promoting a diverse and inclusive workplace. We offer a range of family friendly and inclusive employment policies, including generous annual leave allowances, with flexible working available to our office-based staff. With most of our work being based in the East Midlands, our front-line staff also enjoy short journeys to site each working day.

By joining us you will be part of a growing organisation that positively embraces customer and community aspirations.

If this sounds like you, it would be great to hear from you.